

**Outer North West Area Committee**  
**Business and Transport Sub Group**

**Terms of Reference**

**Name:** Business and Transport Sub-group – Outer North West Area Committee

**Aim:** The aims and objectives of the group are to:

- Influence key priorities in relation to the services delivered
- Monitoring of performance and delivery of services
- Provide a forum for consultation
- Review the Area Delivery Plan
- Provide linkages to Departmental Area Service Plans and the other strategic plans

**Function:** To support transport services within the Outer North West Area – focusing on developing services in line with local needs and developing the Economic and Transport sections of the Outer North West Area Delivery Plan.

**Membership:** Membership should include the following organisations/ agencies:

- North West Area Management Team – Area Manager/ Management Officer
- Outer North West Ward Councillors – Cllr Cleasby, Cllr Bale, Cllr Anderson, Cllr Downes
- LCC Transport Policy
- Metro

**Chair:** The Chair of the Group shall be Councillor Cleasby

**Meetings:** Meetings will be held every 3 months or as required.

**Status:** The group shall be an operational arm of the Outer North West Area Committee.

**Links:** The Group should seek to establish links with local Business and Transport service providers in order to develop and strengthen the group.

**Terms:** The terms of reference will be reviewed on an annual basis